



# Arizona State Library, Archives and Public Records

## A division of the Secretary of State

### Library Development Division Newsletter

Volume 9, Issue 9/10

September/October 2012

[Announcements](#)  
[Continuing Education](#)  
[Free Online Training](#)  
[Conferences/Workshops](#)

### Announcements

#### *AzLA Annual Conference*

*November 8-10, 2012*

*South Mountain Community College in Phoenix*

*More information & to register: <http://www.azla.org>*

#### ***Serving People with Mental Illness or Disability in Your Library***

**Chris Perez**, a seasoned Phoenix area law enforcement professional who brings unique clinical and field experience, will discuss problematic and disruptive behaviors along with strategies for dealing with difficult patrons and how to read behavioral cues to avoid abuse and assault.

**September 28<sup>th</sup>, 9:30 a.m.-12:30 p.m.** at the Prescott Valley Public Library. For more information, contact Dale Savage, [dsavage@azlibrary.gov](mailto:dsavage@azlibrary.gov). Sign up today at <http://www.lib.az.us/eventreg/>. May be counted for 3 contact hours in Facilities.

#### ***Brain Boxes & Early Development***

**Patti Phillips** from New Directions Institute for Infant Brain Development will present early brain development in the context of early literacy, based on the Brain Box learning system. She will also model Brain Time programming and give participants time to share ideas about circulating Brain Boxes and using them with families of children aged 0-5 in the library.

**September 28<sup>th</sup>, 9:30 a.m.-4:30 p.m.** at the Yuma Main Library. For more information, contact Holly Henley, [hhenley@azlibrary.gov](mailto:hhenley@azlibrary.gov). Sign up today at <http://www.lib.az.us/eventreg/>. May be counted for 6 contact hours in Adult & Children's Services.

### ***Archives 101: A PRACTICAL, ONE-DAY WORKSHOP FOR THOSE WHO WORK WITH HISTORICAL RECORDS BUT ARE NOT TRAINED ARCHIVISTS!***

The **Basics of Archives** is for people who work or volunteer in organizations that deal with the past — whether it's a museum, historic house, the city clerk's office, the library's local history room, a historic site, or a college archives. You'll get practical advice, sample forms and policies, and learn basic practices you need to follow so that you can collect, protect, and help people use the historical treasures in your care.

In this workshop you'll learn:

- What historical records are—and aren't.
- How to decide what to keep so you have historical records that people want to use.
- How to make sure you have legal title to your collections.
- How to handle collections when you get them so you know what you've got and where it's at.
- How to protect your collections from theft.
- How to deal with copyright issues.
- What tools you need to create to help users find the information in your collections.
- How to take care of historical records so they are preserved and can be used in the future.
- How to let people know what you have and how to get people excited about using your collections.
- And—where to go when you need help!

**September 28<sup>th</sup>, 8:30 a.m.-4:30 p.m.**, Polly Rosenbaum State Archives & History Building, Phoenix. Register at <http://www.azlibrary.gov/eventreg/>. For more information contact Eden Robins, [erobins@azlibrary.gov](mailto:erobins@azlibrary.gov).

### ***The Accidental Trainer***

Library staff are often responsible for conducting training for co-workers and patrons in many different situations. This workshop will help you feel comfortable and prepared to present engaging learning opportunities. Discover how people learn best, how to create an interactive environment, strategies for communicating more effectively, and techniques for using activities and storytelling to increase learning and retention. This train-the-trainer workshop will help you save time, lower stress, and increase training success!

Participants will be able to organize and design quality presentations and training opportunities using:

- learning outcomes and other planning techniques
- adult learning principles (how we learn and how to help others learn)
- hands-on activities that increase learning, participation, and retention
- training delivery methods that go beyond a mere lecture

**October 16<sup>th</sup>, 9 a.m.-Noon**, Carnegie Center, Phoenix. Workshop presenter, **Stephanie Gerding**, has over fifteen years of professional experience training library staff and developing training programs through non-profit, government and library organizations. Stephanie had created curriculums for national conferences and delivered online workshops sharing library best practices in the areas of grants, training and advocacy.

### ***Teacher-Librarians!: Part 2: How to Do? Whom to Ask? Where to Look?***

Part 2 of last year's popular workshop for everyone working in school libraries and supporting their use will be presented at the Carnegie Center in Phoenix on October 20. This year's session will focus on Common Core and Informational Text. Join teacher-librarians of the Arizona Library Association as they

present a menu of resources including: Book Talks, What to do with Wiggleworms, Just the Facts Maam, and more!

**October 20<sup>th</sup>, 9 a.m.-Noon.** at the Carnegie Center in Phoenix. For more information, contact Holly Henley, [hhenley@azlibrary.gov](mailto:hhenley@azlibrary.gov). Sign up today at <http://www.lib.az.us/eventreg/>.

### ***Disaster & Emergency Preparedness Workshop***

Presented by History & Archives Division Director, Dr. Melanie Sturgeon and State Conservator, Jim Neal. This workshop will provide small cultural institutions including museums, archives, and libraries with the knowledge, skills, and tools they need to protect and recover heritage collections and institutional administrative records damaged by natural or human-caused emergencies.

Workshop topics:

- Types & scales of disasters
- Prevention
- Preparedness
- Response
- Writing the Plan
- Recovery
- Tabletop activity to practice handling response & recovery scenarios

Locations:

- November 13<sup>th</sup>, 2012 – Sharlot Hall Library & Archives, Prescott
- March 7<sup>th</sup>, 2013 – Sierra Vista Public Library, Sierra Vista
- May 2<sup>nd</sup>, 2013 – Yuma Main Library, Yuma

All workshops: 8:30 a.m.-4:30 p.m. For more information, contact Eden Robins, [erobins@azlibrary.gov](mailto:erobins@azlibrary.gov). Sign up today at <http://www.lib.az.us/eventreg/>.

### ***Libraries & Access To Justice Webinars Series***

**Pro Bono Net** is pleased to announce a series of "Libraries and Access to Justice" national training webinars. The series will help librarians better assist library patrons with legal needs by presenting a range of free online access to justice resources, and will showcase successful models for legal aid-library collaboration.

The webinars are free to public library and public law library staff, as well as stakeholders from the legal aid, court and access to justice communities. Attendees are welcome to join for the entire series or attend individual webinars on topics of interest. Recordings and presentation materials will be made available online afterwards.

- September 27<sup>th</sup>, Connecting Library Patrons with Legal Information: Key Resources
- October 11<sup>th</sup>, Helping Patrons Find Legal Assistance in their Community: Online Referral Tools
- November 1<sup>st</sup>, Developing Legal Aid—Library Collaborations: Models & Replication Resources

All webinars begin at 10 a.m. PDT and last 75 minutes. For more information contact Liz Keith, LawHelp Program Manager at Pro Bono Net, [lkeith@probono.net](mailto:lkeith@probono.net). Sign up today at <http://www.probono.net/librarywebinars/>.

### **Public Library Statistics Update**

Login information for 2011-12 statistical collections was provided to public libraries at the end of August. Statistics for Arizona public libraries are due on **November 7<sup>th</sup>**. For more information contact Laura Stone, [lstone@azlibrary.gov](mailto:lstone@azlibrary.gov). The 2010-11 Arizona public library statistics are now available at: <http://www.azlibrary.gov/extension/apls.aspx>.

IMLS reports that the Public Libraries Search and Compare tools have been updated with the FY2010 PLS unimputed suppressed data. Please see [http://www.ims.gov/research/public\\_libraries\\_in\\_the\\_united\\_states\\_survey.aspx](http://www.ims.gov/research/public_libraries_in_the_united_states_survey.aspx) and click on the links provided.

### **Arizona Recollections and Reflections: An Arizona Centennial Historymakers Commemoration**

Celebrate Arizona's Centennial by turning 320 pages of history in this beautiful leather-bound 8.5"x9.5" book. Complimentary copies are now available for libraries across the state thanks to generous sponsors. Contact Ruth McLeod, [ruthmcLeod@earthlink.net](mailto:ruthmcLeod@earthlink.net) 602-861-9490 for information. [www.historicallleague.org](http://www.historicallleague.org).



### **World Book Night 2013**

**WORLD BOOK NIGHT 2013 (April 23, 2013)** is a celebration of literacy by publishers, bookstores, libraries and individuals who love books and reading. On WORLD BOOK NIGHT 2013, 25,000 "book givers" will each give away 20 copies of a specially-printed, not-for-resale WBN edition of book they have read and loved (from a list of 25-30 titles selected by librarians and booksellers) to complete strangers – people who may never have owned a book of their own. To promote this literacy event, libraries and bookstores – as organizational participants in the event – form a nationwide advocacy and distribution network.

If you are interested please fill out the form at <http://connect.ala.org/node/183788> and return to Danielle M. Alderson at [dalderson@ala.org](mailto:dalderson@ala.org), fax to 312.280.5013 or mail to Attn: Danielle M. Alderson, American Library Association, 50 East Huron St., Chicago, IL 60611. **Deadline is October 1, 2012.**

### **The Big Read – Arizona Reads The Grapes of Wrath**

The Big Read, an initiative of the National Endowment for the Arts, the Institute of Museum and Library Services, and Arts Midwest, is designed to restore literary reading to the center of American culture. The program provides citizens with the opportunity to read and discuss a single book with their communities and participate in meaningful and engaging adult and youth multi-disciplinary programming. For more information on how your library can participate, you may contact Janene Van Leeuwen, [jvleeuwen@westvalleyarts.org](mailto:jvleeuwen@westvalleyarts.org), 623-935-6384.



### **Show Off Your LSTA Project at the Upcoming AzLA Annual Conference**



The State Library will be presenting an AzLA pre-conference, **"Idea Circus: 25 Great Library Projects to Inspire"** on Thursday, Nov. 8<sup>th</sup>, 9 a.m. to noon, at South Mountain Community College. If you are a current or recent project LSTA project director, please consider participating by 1) Completing an Idea Circus Worksheet and/or 2) Making a very brief (3 minutes) presentation during the session. If you'd like a copy of the worksheet template, or to volunteer your services, please contact **Laura Stone** at [lstone@azlibrary.gov](mailto:lstone@azlibrary.gov).

### **Clean Elections Candidate Materials Available to Libraries**

Once again this year, the Citizens Clean Elections Commission will be providing Primary and General Election Candidate Statement Pamphlets (CSP) at no cost to libraries around the state. To request print copies (English/Spanish version and/or Large Print version) of the CSP's, contact **Paula Thomas** at 602-364-3477 ext. 203, toll-free 877-631-8891, or via email at [paula.thomas@azcleanelections.gov](mailto:paula.thomas@azcleanelections.gov).

### **Free Online Training from Around the Country**

Check out these calendars of free online educational opportunities:

[College of DuPage Teleconferences \(Archives\)](#)

[Online Programming for All Libraries \(OPAL\)](#)

[SirsiDynix Institute](#)

[TechSoup Webinar Archive](#)

[WebJunction Webinar Archives](#)

[ALA Booklist Online Webinars](#)

### **Continuing Education Events**

Unless otherwise indicated, registration for the following trainings is FREE.

### **September**

27<sup>th</sup>—**Webinar:** [The Mobile Revolution & Libraries: An Overview](#) (1<sup>st</sup> of 4 related webinars)  
Noon-1 p.m.. Infopeople Webinar, <http://infopeople.org/training/view/webinar>

27<sup>th</sup>—**Webinar:** [Connecting Library Patrons with Legal Information: Key Resources](#)  
10-11:15 a.m.. Pro Bono Net Webinar, <http://www.probono.net/librarywebinars/>.

28<sup>th</sup>—**Workshop:** [Serving People with Mental Illness or Disability in Your Library](#)  
9:30 a.m.-12:30 p.m. Prescott Valley Public Library  
AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

28<sup>th</sup>—**Workshop:** [Brain Boxes & Early Development](#)  
9:30 a.m.-4:30 p.m. Yuma Main Library  
AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

28<sup>th</sup>— **Workshop:** [Archives 101 Workshop](#)  
 8:30 a.m.-4:30 p.m. Polly Rosenbaum State Archives & History Building, Phoenix  
 AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

## October

3<sup>rd</sup>— **Webinar:** [What's New for Storytimes?](#)  
 Noon-4:30 p.m.. Infopeople Webinar, <http://infopeople.org/training/view/webinar>

9<sup>th</sup>— **Webinar:** [Personal Gadgets & the Library](#)  
 Noon-1 p.m.. Infopeople Webinar, <http://infopeople.org/training/view/webinar>

10<sup>th</sup>— **Webinar:** [Telling Your Story: Five Secrets for Successful Career Growth & Advancement](#)  
 Noon-1 p.m. Infopeople Webinar, <http://infopeople.org/training/view/webinar>

11<sup>th</sup>— **Webinar:** [Helping Patrons Find Legal Assistance in their Community: Online Referral Tools](#)  
 10-11:15 a.m.. Pro Bono Net Webinar, <http://www.probono.net/librarywebinars/>.

16<sup>th</sup>— **Workshop:** [The Accidental Trainer](#)  
 9 a.m.-Noon. Carnegie Center, Phoenix  
 AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

16<sup>th</sup>— **Webinar:** [Incubate Leadership @ Your Library](#)  
 11 a.m.-Noon. Webjunction Webinar, <http://www.webjunction.org/events/webjunction.html>

20<sup>th</sup>— **Workshop:** [Part2: How To Do? Whom To Ask? Where To Look?](#)  
 9 a.m.-Noon. Carnegie Center, Phoenix  
 AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

25<sup>th</sup>— **Webinar:** [Freedom Rings in Philadelphia: Community Technology Adoption](#)  
 11 a.m.-Noon. Webjunction Webinar, <http://www.webjunction.org/events/webjunction.html>

## November

1<sup>st</sup>— **Webinar:** [Developing Legal Aid—Library Collaborations: Models & Replication Resources](#)  
 10-11:15 a.m.. Pro Bono Net Webinar, <http://www.probono.net/librarywebinars/>.

6<sup>th</sup>— **Webinar:** [The Power of Image: Presenting with the Brain in Mind](#)  
 Noon-1 p.m. Webjunction Webinar, <http://www.webjunction.org/events/webjunction.html>

13<sup>th</sup>— **Workshop:** [Disaster & Emergency Preparedness Workshop](#)  
 8:30 a.m.-4:30 p.m. Prescott, Sharlot Hall Library & Archives  
 AZ State Library Event Registration Page, <http://www.lib.az.us/eventreg/>

14<sup>th</sup>— **Webinar:** [Energize Your Base: Tips & Tools to Raise Awareness & Build Support for Library Services](#)  
 11 a.m.-12:30 p.m. Webjunction Webinar, <http://www.webjunction.org/events/webjunction.html>

15<sup>th</sup>— **Webinar:** [Text A Librarian](#) (2<sup>nd</sup> of 4 related webinars)  
 Noon-1 p.m.. Infopeople Webinar, <http://infopeople.org/training/view/webinar>

## December

6<sup>th</sup>— **Webinar:** [Outreach Programs in Rural Communities: Simple Steps for Surprising Results](#)  
 Noon-1 p.m. Webjunction Webinar, <http://www.webjunction.org/events/webjunction.html>

## Conferences/Workshops/Other Events

**Continuing Education Scholarships** can help defray the costs of workshop and conference attendance.  
[Click here to learn more about the scholarships.](#)

[Association of Rural & Small Libraries \(ARSL\)](#)  
 Raleigh, NC  
 September 28-30, 2012

[Mountain Plains Library Association \(MPLA\)](#)  
 Omaha, NE  
 October 17-19, 2012

[Internet Librarian 2012](#)  
 Monterey, CA  
 October 22-24, 2012

[American Society of Information Services & Technology \(ASIS&T\)](#)  
 Baltimore, MD  
 October 26-31, 2012

[AzLA 2012 Annual Conference](#)  
 South Mountain Community College, Phoenix  
 November 8-10

[Educause Annual Conference](#)  
 Denver, CO  
 November 6-9, 2012

[ALA Midwinter Meeting](#)

Seattle, WA

January 25-29, 2013